



TERMS OF REFERENCE

Call for the selection of 3 experts for the implementation of the “Securing integrity, efficiency and independence of the justice system in Moldova - #Justice4Moldova” Project

1. Brief project description

Donor: European Commission

Implementation period: March 2023 – February 2026

Institute for European Policies and Reforms (IPRE), as the lead partner, in consortium with the Institute for War and Peace Reporting (IWPR), in March 2023 started the implementation of the EU-grant project “Securing integrity, efficiency and independence of the justice system in Moldova - #Justice4Moldova”, funded by the European Union and co-funded by the Soros Foundation Moldova.

The general objective of the project is to contribute to an increased role of civil society and media to support independence, integrity, efficiency, and accountability of the justice system in the Republic of Moldova.

Specific objectives:

1. **Enhance the capacity of the civil society and policy experts to advance the implementation of justice sector policies** in a transparent and accountable manner in line with European rule of law and human rights standards and Association Agreement.
2. **Increase the independence, integrity and efficiency of justice and anti-corruption actors through scrutiny and support** by civil society, policy and media organisations.

The main activities of the project are:

- Developing and delivering a capacity-building training program for civil society and policy experts aiming at enhancing their capacity in conducting independent policy development, monitoring activities, policy dialogue and advocacy in the justice sector policies.
- Mobilization of the Group of Justice Experts (GEJ), which will contribute to the promotion of a transparent, systemic, and accountable process of justice sector reform in Moldova through monitoring, policy development and advocacy activities.
- Drafting of 10 position papers covering topics on justice and anticorruption policies.
- Organization of 10 thematic policy dialogue events linked to the topics of the position papers delivered.
- Development of Shadow Reports on the implementation of the Strategy on ensuring independency and integrity in the justice sector.
- Implementation of an awareness raising and information campaign **#Justice4Moldova**
- Conduct an advocacy visit to the EU to promote justice sector and anticorruption reforms.
- Conduct 2 public opinion surveys on the integrity in the justice system.
- Conduct a functional analysis of one justice and anticorruption institution.
- Provide technical expertise and support to justice and anticorruption bodies to enhance capacities and performance.

- Conduct a capacity building training program for investigative journalists and vetting analysts aiming at enhancing their capacity in conducting independent investigation of high-level corruption cases and integrity background check of justice actors.
- Conduct an international study visit for investigative journalists and vetting experts to learn from best practices on independent background integrity checks of justice actors in other contexts.
- Development of an online application (IT tool) to facilitate integrity checks of justice actors.
- Conduct independent integrity checks of justice actors with contribution of the investigative journalists and vetting analysts trained within capacity building training program.

Target groups:

- TG1: 15 civil society and policy experts that will be empowered to conduct policy and advocacy activities in the justice sector policies.
- TG2: 10 vetting experts will be trained to conduct independent integrity check of judges and prosecutors.
- TG3: 10 journalists will be trained and equipped to conduct independent investigation of high-level corruption cases.
- TG4: 10 media online, tv and radio organisations will become partners in implementation of the action.
- TG5: approx. 150 justice actors, in particular judges and prosecutors, will participate in project activities (including approx. 20 who will participate in focus groups, 30 that will be subject to independent integrity check and at least 5 justice actors champions of integrity and reforms will be identified).
- TG6: National authorities and justice and anticorruption bodies, EU and international stakeholders that will be part of the policy and advocacy activities of the project.
- TG7: approx. 2000 citizens/residents of the Republic of Moldova who will participate in public opinion survey on integrity in the justice system.

Final Beneficiaries:

- FB1: The citizens/residents of the Republic of Moldova who will benefit from a more integer, efficient and resilient justice and anticorruption actors.
- FB2: Civil society organisations and mass-media, which will benefit from enhanced capacities to advance the implementation of justice sector policies
- FB3: Justice and anticorruption institutions, which will benefit from justice sector reforms, including transitional justice measure, implemented in a transparent, inclusive and accountable manner. Implementing partners

2. Scope of the assignment and key activities to be conducted by the selected experts:

The project envisages hiring a team of 3 experts that would be involved in various tasks aiming at achieving the ~~project~~ objectives. Particularly, the tasks would include:

1. Developing modules for the capacity-building training program for civil society and policy experts on conducting independent policy development, monitoring activities, policy dialogue and advocacy of justice sector policies. The training program will include 2 modules (1 day per module), covering the following topics:
 - Module 1: main concepts, tools and instruments on conducting policy development and monitoring with a particular focus on justice sector policies.
 - Module 2: tools and best practices in conducting policy advocacy, public communication, and effective interaction with national and international stakeholders.
2. Delivering the training for a group of 15 civil society and policy experts, focusing on specific case studies and interactive engagement among the participants.
3. Developing a comprehensive toolkit covering topics as policy development, monitoring, policy dialogue and advocacy in justice sector.
4. Providing continuous mentorship support to the GEJ experts selected as a result of the training programme mentioned above.

5. Peer-review of 10 position papers developed by GEJ experts.
6. Peer-review of 2 shadow reports developed by GEJ experts.
7. Peer-review of 5 op-eds/commentaries
8. Providing support in development of the functional analysis of one justice and anticorruption institution.
9. Peer-review of the report on functional analysis of one justice and anticorruption institution, developed by an international expert.
10. Peer-review of the integrity check reports, developed by investigative journalists and vetting analysts selected within the project.

3. Deliverables and Timeline of project activities

Deliverables	Timeline of project activities
Development of modules for the capacity-building training	July- August 2023
Delivery of one training for a group of 15 civil society and policy experts	September 2023
Development of one toolkit on policy development, monitoring, policy dialogue and advocacy in justice sector	September-October 2023
Continuous mentorship to the GEJ experts selected as a result of the training programme	January 2024- February 2026
Peer-review support offered to GEJ experts, selected as a result of the training programme/ (10 position papers, 5 op-eds/commentaries, 2 shadow reports)	January 2024- February 2026
Providing support in development of the functional analysis of one justice and anticorruption institution	May -December2024
Peer-review of the report on functional analysis of one justice and anticorruption institution developed by an international expert	January- February 2025
Peer-review of the integrity check reports, developed by investigative journalists and vetting analysts selected within the project	March 2024- January 2026

3. Tasks distribution for each expert and allocation of expert days

Deliverables	Estimated effort, days per expert
Expert 1	58
Developing modules for the capacity-building training program for civil society and policy experts on conducting independent policy development, monitoring activities, policy dialogue and advocacy of justice sector policies.	2

Delivering a training for a group of 15 civil society and policy experts, focusing on specific case studies and interactive engagement among participants	2
Developing a comprehensive toolkit covering topics as policy development, monitoring, policy dialogue and advocacy in justice sector	4
Providing continuous mentorship to the GEJ experts selected as a result of the training programme	20
Peer-review support to the GEJ experts selected as a result of the training programme:	
- 5 positions papers	5
-2 shadow reports (initial and intermediate peer review)	15
Providing support in development of the functional analysis of one justice and anticorruption institution	10
Expert 2	47
Developing modules for the capacity-building training program for civil society and policy experts on conducting independent policy development, monitoring activities, policy dialogue and advocacy of justice sector policies.	2
Delivering the training for a group of 15 civil society and policy experts, focusing on concrete case studies and interactive engagement among participants	2
Developing a comprehensive toolkit covering topics as policy development, monitoring, policy dialogue and advocacy in justice sector	3
Providing continuous mentorship to the GEJ experts selected as a result of the training programme	20
Peer-review support to the GEJ experts selected as a result of the training programme:	
- 5 positions papers	5
- 5 op-eds/commentaries	5
Peer-review of the report on functional analysis of one justice and anticorruption institution, developed by an international expert	10
Expert 3	45
Developing modules for the capacity-building training program for civil society and policy experts on conducting independent policy development, monitoring activities, policy dialogue and advocacy of justice sector policies.	1
Delivering the training for a group of 15 civil society and policy experts, focusing on concrete case studies and interactive engagement among participants	1
Developing a comprehensive toolkit covering topics as policy development, monitoring, policy dialogue and advocacy in justice sector	3

Providing continuous mentorship to the GEJ experts selected as a result of the training programme	20
Peer-review support to the GEJ experts selected as a result of the training programme: -2 shadow reports (final peer-review)	5
Peer-review of the integrity check reports, developed by investigative journalists and vetting analysts selected within the project	15

The applicants can apply for one position at a time, by indicating the expert position (expert 1, 2 or 3).

4. Requirements for experts

- Master's degree in law, public administration, good governance, human rights, or other relevant field;
- At least 5 years of experience in developing, conducting analysis, monitoring and evaluation of public policies in the field of justice, anticorruption, good governance, human rights, or other relevant areas;
- Proved experience in conducting policy analysis and review of public policies in the good governance, justice sector;
- At least 4 years of experience in conducting of trainings and seminars on independent policy development, monitoring activities, public communication, policy dialogue and advocacy of public administration and justice sector policies;
- Fluency in Romanian and English, (oral and written). Knowledge of Russian is an advantage.
- Excellent teamwork and communication skills including public communication skills.

5. Evaluation grid

The evaluation of the applications will be carried out in two stages:

Stage 1: Analysis of the technical offers according to the specified criteria with the respective scoring, including verification of compliance with the ToR.

Stage 2: Analysis of financial offers and calculation of the score according to the unique calculation formula.

The evaluation score (maximum 100%) will represent a sum of the score obtained through the technical offer (which will represent 80%) and the financial offer (which will represent 20%).

In the first stage, the technical offer, submitted by each applicant, will be evaluated against the minimum compliance requirements as follow:

Evaluation criteria	Points (max)
Master's degree in law, public administration, good governance, human rights, or other relevant field;	10
At least 5 years of experience in developing, conducting analysis, monitoring and evaluation of public policies in the field of justice, anticorruption, public administration, good governance, human rights, or other relevant areas;	30
Proved experience in conducting policy analysis and review of public policies in the good governance, justice sector;	25
At least 4 years of experience in conducting of trainings and seminars on independent policy development, monitoring activities, public communication, policy dialogue and advocacy of public administration and justice sector policies;	25
Fluency in Romanian and English, (oral and written). Knowledge of Russian is an advantage.	5

Excellent teamwork and communication skills including public communication skills.	5
Total	100 points

The minimum qualification score for the technical offer – 75 points.

In the second stage, the Evaluation Committee will examine only the financial offers of the bidders that meet the minimum qualification score following the evaluation of the technical offers, mentioned above.

Contracts will be awarded on the basis of the most economically advantageous offer established for the call for applications under the best price-quality ratio. A weighting formula will be applied.

6. Submission of CVs

Interested candidates should submit:

- a. **The technical offer** that should include:
 - **CV in English**, indicating for what expert position/positions they are applying (recommended EuropeAid format);
 - **Methodology** (i.e. general description of the implementation vision, which will include an indicative work plan for carrying out the tasks assigned to the expert position for which the candidate applies as per the ToR)
- b. **The financial offer** indicating the net daily rate to be paid for a full working day (8 hours) (using the template provided).

The offers will be submitted by email to procurari@ipre.md

Deadline for submission: **July 14, 2023, 18.00 (Chişinău time)**